

Highly Effective School Library Program Action Plan (2012-2013)

Date: December 10, 2012

School Librarian: Katrina A. Griffith

School: Arapahoe Campus High School

District: Boulder Valley School District

Library Mission: To provide equitable access for students and teachers to a 21st Century Library Media Center in order to create a culture of lifelong learners and a community of digital citizens.

GOAL 1	School Unified Improvement Plan Goal (UIP) Goal	Major Improvement Strategy #1 (Arapahoe High School Language Arts): To develop and implement effective tools to improve reading and writing literacy, specifically in vocabulary development, non-fiction reading, and summary paragraph writing.
	HESLP Target area(s) from Evaluation Rubric area	Instruction and Learning Environment 2. Instruction The teacher librarian has examined the 21st century skills of the Colorado Academic Standards and systematically and meaningfully integrates them in all lessons at his or her school. The school librarian has an interactive school library web page. Leadership 9. Leadership – School The teacher librarian is viewed universally by the school as an instructional leader and serves as chair of committees that support instructional school goals. In addition, he or she develops and leads a variety of educational technology and 21st Century professional development opportunities (aligned with school's goals) for staff and community members and articulates his or her personal learning network.

SMART Goals:

☐ Specific ☐ Measurable ☐ Attainable ☐ Realistic ☐ Timely

	My SMART goal that shows alignment between UIP and HESLP Target area	By May 2013, the teacher librarian will have developed and delivered lessons to all Language Arts and Reading classes which encourage the development of new vocabulary through non-fiction reading, as well as effective paragraph writing through summarizing new content and curricular material. By May 2013, the library's website will have the lessons (to include graphic organizers and rubrics) in digital format, in addition to an extensive repository of links to non-fiction research resources.
	Evidence Outcomes(for 2012/2013, taken from the HESLP evaluation rubric)	<p>Instruction:</p> <ul style="list-style-type: none"> • The school librarian teaches students how to locate, select, evaluate, synthesize and create relevant sources of information. • The school librarian integrates 21st century skills in the Colorado Academic Standards with curriculum content. • The school librarian has a strong web presence. <p>Leadership:</p> <ul style="list-style-type: none"> • The school librarian shares knowledge and expertise with colleagues regularly (e.g., service on school committees, organizing school events, planning and leading professional development, etc). • The school librarian models professional learning networks, and guides staff how to use digital tools for personal and professional development.
	My Strategies/Indicators	<ul style="list-style-type: none"> ○ The teacher librarian will work with Language Arts and Reading students at least once per week in a computer lab during assignments which require accessing and reading non-fiction material, as well as writing summaries of the material accessed. ○ The library's website will continue to be utilized as an interactive, information resource for accessing 21st century research and production tools, as well as an interface for accessing online databases. ○ The teacher librarian will continue to serve on the Language Arts Curriculum and Literacy Committees in order to assist the groups in meeting IUP implementation benchmarks. ○ The teacher librarian will continue to serve as "Google Ninja" to the entire

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		faculty, which includes providing whole group and individualized instruction to support the implementation of a variety of Google applications, particularly Google Docs/Drive in order to provide readily-accessible and “sharable” graphic organizers and literacy tools to support student achievement in reading and writing, as well as an effective, sustainable platform for faculty collaboration.
	My Partners	Language Arts teachers, Reading teachers, Literacy Coach, English Language Development teacher, Principal, District Education Technology Team
	My Measure(s) of Success	<ul style="list-style-type: none"> ✓ Progressively higher MAPS assessment score trends, which are charted throughout the school year during 3 testing windows ✓ Progressivley higher qualities of student exemplars and work samples

GOAL 2	School Unified Improvement Plan (UIP) Goal	Major Improvement Strategy #2 (Career and Technology Education): With Highly Qualified Language Arts and Librarian, to collaboratively develop and implement effective learning tools to improve literacy, specifically in non-fiction reading, research and writing tasks.
	Highly Effective School Library Target area(s) from Evaluation Rubric	<p>Instruction and Learning Environment</p> <p>1. Collaboration: The school librarian and the school have a well-developed collaborative culture that encourages the librarian to work with a majority (75%) of the classroom teachers. The school values collaborative planning as a school wide expectation.</p> <p>Program Resources and Administration</p> <p>20. Innovative Technologies: The school library program serves as a model classroom for current, effective, and meaningful use of technologies. Replacement cycles exceed established district guidelines.</p>

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	My SMART goal that shows alignment between UIP and HESLP Target area	By May 2013 the teacher librarian and Career and Technology Education teachers will collaboratively design and instruct research based projects in every CTE department which include the 21 st century skills of the Colorado Standards. The projects will employ innovative technologies. The tasks will incorporate reading and writing proficiencies essential to the workplace environment and specific to the CTE area of vocation.
	Evidence Outcomes	<p>Collaboration:</p> <ul style="list-style-type: none"> • The school librarian plans and collaborates with classroom teachers from many disciplines and grade levels. • The school librarian focuses on systematically integrating the 21st century skills of the Colorado Standards by collaboratively planning lessons. <p>Innovative Technologies:</p> <ul style="list-style-type: none"> • School librarian consistently recommends current, effective technology and is a part of school-level technology discussions. • The library is the model classroom for Colorado Standards 21st century skills integration.
	Strategies/Indicators	<ul style="list-style-type: none"> ○ The teacher librarian will meet during collaboration time with each CTE department, review 21st century skills of the Colorado Standards, and design a research based project. ○ The teacher librarian and CTE departments will implement projects which include reading tasks that utilize online databases, vocational guides and technical manuals. The writing tasks will include journaling, compiling data for a work log, writing a customer estimation sheet and work order, resumes and job applications. ○ The teacher librarian will provide professional development opportunities for CTE teachers to successfully learn how to effectively use a set of 25 iPads in their classrooms and to collaboratively agree upon five apps to purchase for specific projects and CTE departments. ○ The teacher librarian will co-teach with CTE teachers when the iPads are utilized by students working on their projects.

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	Partners	Career and Technology Teachers, Technology Committee, Principal, District Education Technology Team
	Measure of Success	<ul style="list-style-type: none"> ✓ Successful student completion of reading and writing tasks for each CTE project ✓ Showcase in May 2013 of student resumes, job applications and final projects created using iPads ✓ Surveys from CTE teachers including pre-use attitudes and post-use attitudes regarding iPads for instructional use and project creation ✓ MAPS assessment score trends for reading and writing during the Spring 2013 semester

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